

Attendance Taken



LAMBERT SCHOOL

Student Present

Student Absent

Contact Parent/Guardian

Parent/Guardian Confirm Absence

Parent/Guardian Uncontactable

Absence Recorded as Confirmed/Reasonable

Message Left

No Message Option

Parents/Guardians Confirm Absence

Try Again to Make Contact

Parents/Guardians Do Not reply to message or remain uncontactable

After three unconfirmed absences parents are notified that the D.O.E. will be notified if they do not confirm absences

After five unconfirmed absences D.O.E. is notified